



City of  
Humble

RAY PEARSON  
CHIEF BUILDING OFFICIAL

114 WEST HIGGINS • HUMBLE, TEXAS • 77338 • (281) 446-6228 • FAX (281) 446-7902

## RESIDENTIAL PLAN SUBMITTAL CHECK LIST

Single Family Dwelling / Multi Family Dwelling

Two (2) Complete sets of plans Including:

ARCH D – 24" x 36"

Site Plan showing drainage, utilities and materials to be used

Foundation / Structural Framing Plan

Electrical: One-Line Diagram – Load Calculations

Plumbing: Riser-Diagram

HVAC: Diagram

Plot Plan showing set back lines:

Front: 25 Feet

Back: 10 Feet

Sides: 7 ½ Feet

Flood Way locality (located on plat plan)

*For additional information contact Harris County Flood Control (713) 684-4000*

Survey of Property (legal description- lot, block, section) – New Construction

TSAR Elevation Certificate

*If property consists of two or more lots, a current survey must be provided and attached to plan review indicating property to be one lot*

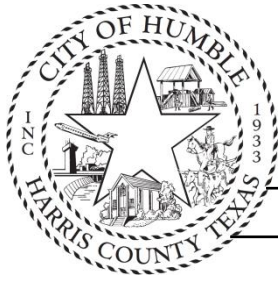
Tax Payment Verification

*Check with the Harris County website prior to permits being issued confirming that all existing City of Humble and Humble ISD property taxes have been paid*

Sewer Capacity

*A separate fee payable to the water department is required for sewer capacity, this fee is collected prior to building permits being issued.*

Parking Availability



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**PERMIT FEES  
EFFECTIVE OCTOBER 1, 2016**

All Contractor Licenses:	\$100.00
All Contractor Renewals:	\$50.00
Subdivision, Final, Development Short Form Plat Applications:	\$25.00 plus \$400.00 Review
Building Permit:	\$10.00 up to \$1,000.00 \$10.00 plus \$5.00 per \$1,000.00 up to \$50,000.00 \$250.00 plus \$4.00 per \$1,000.00 up to \$100,000.00 \$400.00 plus \$3.00 per \$1,000.00 up to \$500,000.00 \$1,600.00 plus \$2.00 per \$1,000.00 greater than \$500,000.00
Electrical Permit:	\$50.00 plus \$1.00 per \$1,000.00
Plumbing Permit:	\$50.00 plus \$1.00 per \$1,000.00
HVAC/Mechanical/Refrigeration Installation or Repair:	\$50.00 plus \$1.00 per \$1,000.00
Home Owner Exemption Permit:	\$50.00
Plan Review Fee:	½ Permit Cost
Irrigation Permit:	\$25.00 Residential \$50.00 Commercial
Excavation/Grading:	\$2.00 per \$1,000.00
Demolition Permit:	\$50.00 up to 100,000 Cubic Feet \$0.50 per additional 1,000 Cubic Feet
Structure Moving Permit:	\$50.00
Fire Sprinkler Permit:	\$50.00 Multifamily and Commercial
Fire Alarm Permit:	\$50.00 Multifamily and Commercial

Commercial Fire Suppression Permit:	\$50.00
Burglar Alarm Permit:	\$25.00 Residential \$50.00 Commercial
Sign Permit:	\$50.00 under \$1,000.00 \$100.00 over \$1,000.00
Tent Permit:	\$50.00
Parade Permit:	\$25.00
Precious Metals Permit:	\$100.00
Game Room Permit:	\$30.00 plus \$15.00 per Machine
Towing Permit:	\$150.00 per Vehicle Tag
Towing Operator License:	\$50.00 per Driver
Taxicab Permit:	\$100.00
Taxicab Operator License:	\$50.00 per Driver
Transient Retail Business License:	\$50.00
Junk Dealer License Fee:	\$50.00
Re-Inspection Fee:	\$50.00 first re-inspection \$75.00 second re-inspection \$100.00 all subsequent re-inspections
Home Owner Exemption Non-Compliance Penalty:	\$100.00
Performing Work without Building, Plumbing, Electrical, Mechanical Permit Penalty:	Violation of Sections 105.1 and 114 IBC, May be cited as a Misdemeanor punishable by up to \$2,000.00 for life safety violations or \$500.00 for all other violations as prescribed in §1.11 of Code of Ordinances. Each day shall constitute a separate offense
Performing Work without Fire Sprinkler, Fire Alarm, Commercial Suppression Permit Penalty:	Violation of Sections 105.1 and 109 IFC, May be cited as a Misdemeanor punishable by up to \$2,000.00 for life safety violations or \$500.00 for all other violations as prescribed in §1.11 of code of Ordinances. Each day shall constitute a separate offense.

Failure to Obtain Certificate  
of Occupancy:

Violation of Sections 111.1 and 114 IBC, Misdemeanor  
punishable by up to \$2,000.00 for life safety violations or  
\$500.00 for all other violations as prescribed in §1.11 of Code of  
Ordinances. Each day shall constitute a separate offense.

Performing Work without  
A Permit Not Governed by the  
IBC or IFC:

Double Permit Fee.



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## TECHNICAL CODE REQUIREMENTS

- Building:** 2012 International Building / Residential Code – No License Required
- Electrical:** 2014 National Electrical Code – Master and Contractor’s License Required.
- Plumbing:** 2012 International Plumbing Code – State License Required.
- H.V.A.C.:** 2012 International Mechanical Code – State License Required.
- Health Dept.:** Contact Harris County – (713) 439 – 6270
- Fire Sprinkler Protection:** 2012 International Fire Code – State License Required.
- Energy Conservation:** International Energy Conservation Code 2012
- 1) *Builder/Contractor must provide the municipality with a letter on company letterhead identifying the third party inspector as well as company name.*
  - 2) *The Energy Code Inspector must provide the municipality with the following:*
    - a. *A copy of Valid Driver’s License*
    - b. *Business Card with company name, contact name, address and telephone number.*
    - c. *2012 Energy Certification*
  - 3) *Prior to certificate of occupancy, the following documents are required:*
    - a. *A certificate of elevation*
    - b. *2012 Energy Code compliance letter*



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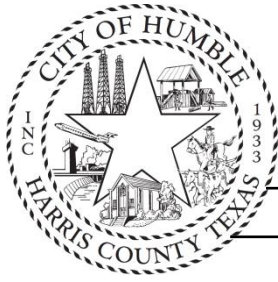
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**REQUIREMENTS FOR STATE MASTER LICENSE HOLDER  
TO REGISTER WITH THE CITY OF HUMBLE  
EFFECTIVE 2006**

- 1. Current Driver's License**
- 2. Current Master's License**
- 3. Electrical Contractor's to provide copy of Contractor's License**
- 4. Payment for registration fees**



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## **INSPECTIONS REQUIRED COMMERCIAL & RESIDENTIAL**

### **BUILDING**

Slab  
Driveway  
Brick Ties  
Ceiling Cover  
Final

### **ELECTRICAL**

T-Pole  
Service  
Ground Slab  
Underground  
Rough In / Residential  
Wall Cover  
Ceiling Cover  
Final

### **PLUMBING**

Underground  
Sewer  
Rough In  
Top Out  
Gas Test  
Final

### **H.V.A.C.**

Ceiling Cover  
Final